**John Choi, MD, PC**

**Credit Card Billing**

To facilitate patient billing, we recommend that you store a credit card on file. After

your insurance plan processes your claim, our office will send you a statement

advising you of any balance and that we will bill your credit card on file on a specific date. If you would like to make a change, please call our office as soon as possible.

If we do not hear from you, we will submit the charges to your card. It is a fast and safe way to make sure your child’s account is up to date.

**Security and Privacy**

Our office will take every security measure to ensure the safety of your financial

information. No credit card information is stored in our office. Instead all information is

stored on a separate portal maintained by Instamed which provides the highest level

of security for stored and processed payment card data available in the healthcare

industry. All credit card information is encrypted, in transit and at rest.

Instamed is compliant with the Health Insurance Portability and Accountability Act of

1996 (HIPAA), which defines privacy and security guidelines and standards for the

healthcare industry, and the Health Information Technology for Economic and Clinical

Health (HITECH) Act of 2009.

For more information about InstaMed's Compliance and Security programs, please

visit: <http://www.instamed.com/about/compliance-and-security/>

**Authorization**

I authorize JOHN CHOI, MD, PC to store my credit card information via the secure Instamed portal and use the credit card of medical services only.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_